



# United Nations Educational, Scientific and Cultural Organization

## Director, Division of Cultural Objects and Intangible Heritage Culture Sector (CLT-188, D-1)

### Main responsibilities

Under the authority of the Assistant Director-General for Culture, the incumbent shall be responsible for the overall formulation, planning, execution and evaluation of the programme of the Division. This will include the promotion and advocacy of a number of international conventions, namely: the Convention for the Safeguarding of the Intangible Cultural Heritage (2003); the Convention for the Protection of Cultural Property in the Event of Armed Conflict (1954) and its two Protocols; the Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Cultural Property (1970); the Convention on the Protection of the Underwater Cultural Heritage (2001). Responsibilities will also include action for the enhancement of movable and intangible cultural heritage, and museum development; advice for the planning of safeguarding policies; awareness-building in the area of illicit traffic of cultural objects and of underwater cultural heritage; support to national capacity-building in these

fields and the promotion of international professional cooperation and exchange of technical and scientific information. The incumbent will also promote public awareness of the importance of cultural heritage and ensure the mobilization of extrabudgetary funds for its preservation. He/she will cooperate closely with the United Nations system organizations and with other programme sectors of the Organization in order to ensure a coherent strategy and action.

He/she will also ensure the overall coordination and coherence of decentralized operational activities, and will maintain close relations with other specialized institutions and category 2 centres of UNESCO working in these fields, such as governmental and non-governmental organizations, research institutes, governmental bodies and academic institutions.

### Qualifications and experience

- Advanced university degree(s), preferably Ph.D. or equivalent, in field(s) relevant to the protection and preservation of movable and immovable cultural heritage, such as art history, archaeology, architectural restoration, etc., or commensurate relevant professional experience.
- At least 10 years' experience in senior executive positions, preferably at international level, and proven managerial ability.
- Basic computer skills.
- Excellent command of written and spoken English or French and good command of the other language.

### Competencies

The successful candidate should be able to demonstrate the following competencies:

- Strategic planning and management abilities, including capacity to administer extensive programmes, financial resources and exercise appropriate supervision and control;
- Ability to take initiative and maintain effective working relationships with people of different nationalities and cultural backgrounds;
- Capacity to provide intellectual leadership to guide staff and motivate teams in a multicultural environment;
- Ability to communicate effectively and persuasively, orally and in writing;
- Organizational skills, including in establishing plans and priorities and implementing activities effectively.

### Terms and conditions

The post is at grade D-1 common to the United Nations system, with a salary composed of base salary and post adjustment, which, at the present dollar exchange rate, totals approximately US \$149,780 (with dependants) or US \$138,450 (without dependants) per annum, exempt from taxation. In addition,

UNESCO offers an attractive benefits package, including 30 days annual vacation, home travel, education grant for dependent children, pension plan and medical insurance.

Please note that UNESCO is a non-smoking Organization.

### How to apply

**Candidates wishing to apply for this post should do so through the following website: <http://www.unesco.org/employment>**

*Candidates without easy access to the Internet may, exceptionally, apply by mail, by sending a full curriculum vitae in English or French, preferably on the official UNESCO curriculum vitae form, showing their nationality, date of birth and gender, to:*

*Chief, Recruitment and Staffing Section, Bureau of Human Resources Management,  
UNESCO, 7 Place de Fontenoy,  
75352 Paris 07 SP, France.*

**An Assessment Centre may be used in the recruitment process of this post.**

**Applications should reach UNESCO before 14 May 2009. Please quote post number "CLT-188".**

**THERE IS NO APPLICATION, PROCESSING OR OTHER FEE AT THIS OR AT ANY STAGE OF THE PROCESS.**

**UNESCO is committed to gender equality in its programming and to gender parity within the Secretariat. Therefore, women candidates are strongly encouraged to apply, as well as nationals from non- and under-represented Member States.**